

**Hardwick Board of Selectmen
Myron E. Richardson Municipal Building
307 Main Street
Hardwick, MA 01031**

Meeting Minutes March 28, 2022

Location of Meeting: Myron E. Richardson Municipal Building, 307 Main St, Hardwick, MA 01031

In Attendance: Julie Quink, Chair, H. Robert Ruggles, Vice Chair, Kelly Kemp, Clerk, Nicole Parker, Town Administrator

Other Attendees: Amber Duval DCTF Corp. Dennis Jennette Hardwick Crossing Inc. Erik Fleming, Planning Board

Chair Motioned to open Meeting at 6:30pm

Pledge of Allegiance

Zen Acre Farms

- (KK) Community Outreach for the HCA on April 14, 2022. Will need to come before BOS for signing and go through all other board permitting processes. Nothing will be voted or signed this evening.

All Alcohol Package Store License

- (KK) In accordance MGL C138 S15 the BOS opened a PH for the approval of a new All Alcohol Package Store License for DCTF Corp. DBA Old Furnace General Store located at 1839 Lower Road.
- Complete packet for the license submitted by Amber Duval.
- PH Closed.
- Motion (JQ) seconded (RR) to approve All Alcohol Package Store License for DCTF Corp. DBA Old Furnace General Store, all in favor.
- Roll call (JQ) yes, (RR) yes (KK) yes.

All Alcohol Restaurant License

- (KK) In accordance MGL C138 S12 the BOS opened a PH for the approval of a new All Alcohol Restaurant License for Hardwick Crossing Inc. DBA Hardwick Crossing Country Club.

- Dennis Jennings stated that this was for the golf course, restaurant and bar area.
- Complete packet for the license submitted by Dennis Jennings.
- Public Hearing Closed.
- Motion (JQ) seconded (RR) to approve All Alcohol Restaurant License for Hardwick Crossing Inc. DBA Hardwick Crossing Country Club, all in favor.
- Roll call (JQ) yes, (RR) yes (KK) yes.

Old Business

Town Accountant Position

- (NP) Would like to advertise again for a Town Accountant. Discussed briefly Town Accountant and Accounting firm pros and cons.
- Motion (JQ) seconded (RR) to authorize Town Administrator to advertise Town Accountant's job description and posting, all in favor.
- Roll call (JQ) yes, (RR) no (KK) yes.

Town Collector Position

- (NP) Jessica Crawford has been doing the work of the Collector but not being paid. Position is in on the Town meeting to combine with Treasurer position that Jessica currently holds.
- (NP) Would like to appoint Jessica on an interim basis until after town meeting.
- After a brief discussion Motion (JQ) seconded (RR) to appoint Jessica Crawford to interim Town Collector until June 30, 2022, at her current rate per hour.
- Roll call (JQ) yes, (RR) no (KK) yes.
- (NP) Working on a job description for an assistant, that will start, if funded at Town meeting after July 1, 2022.

Assistant Emergency Manager Position

- Resignation received from Assistant Emergency Manager Director.
- Motion (JQ) seconded (RR) to accept resignation from Christopher Lajoie, all in favor.

IT Services

- (NP) Would like to go out to bid for a new IT company as not satisfied with current service provided by Paragus IT Services.
- (JQ) Concerned with transition to a new company as Paragus doesn't serve our needs at this time.
- Motion (JQ) seconded (RR) to put the IT services out for bid to be reviewed on April 25, 2022.

Vadar Conversion for Collector Software

- Vadar willing to make transition knowing it is contingency on Town meeting appropriation.
- Vadar willing to provide multi-year contract with no interest for 3 modules for 6 years. Assessor, Collector and Accountant. Cost is \$7,985 for 6 years.
- Motion (JQ) seconded (RR) to approve Vadar proposal for Collector's software with no interest payment, all in favor.

Ambulance Service

- Received a letter from the Town of Ware stating the ambulance service would be terminated June 30, 2022.
- (NP) has set up a meeting with West Brookfield and Emergency Manager and other officials and will report back at the next meeting.

Town Administrator

- USDA confidential meeting still on going.
- Audit almost running.
- YouTube still being worked on.
- Town Clerk asked that residents return their census.
- MVP meeting and another next week.
- Assistant Emergency Manager resigned.
- Level one budget received, will be meeting with Fincom.

- Letter from DEP to Water District reviewed PFAS and refused to waiver any June and July samples. (NP) informed to contact East National Water. May need to use ARPA money.
- ErikFleming stated that there is a group who would like to pay to repair the Old School House roof. Also suggested forming an ad-committee who could go out and look at vacant Town owned buildings and put together a list for the Board to decide what to do them.

Motion (RR) seconded (JQ) to adjourn at 8.08pm, all in favor.

Respectfully submitted,

Carol L. Riches

Carol L. Riches
Executive Assistant

Documents from the Meeting filed in Town Administrator's office:

Agenda

Town Administrators update

Letter from DEP

Town Administrator Update