

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN**

**Central Massachusetts Regional Planning Commission  
and  
Town of Hardwick, Massachusetts**

***FY 2024 Community Development Fund Application and Program Implementation***

THIS MEMORANDUM, effective as of the 25 day of September, 2023 is by and between the Central Massachusetts Regional Planning Commission ("CMRPC" hereafter) and the Town of Hardwick, Massachusetts ("Town" hereafter).

WHEREAS, the Town desires to seek and obtain a competitive FY 2024 Community Development Fund (CDF) award from the Massachusetts Executive Office of Housing and Livable Communities (EOHLC), and

WHEREAS, CMRPC has the necessary staffing and relationships in place to apply for and implement a CDF program on behalf of the Town, if funded, and

WHEREAS, the FY 2024 Community Development Fund application is expected to be due in March, 2024, and

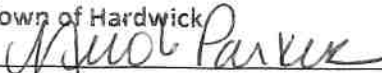
WHEREAS, CMRPC and the Town are public entities and therefore are exempt from procurement regulations and are free to enter into mutually-beneficial agreements, and

CONTINGENT UPON an FY24 CDF program being formally announced and funded by EOHLC, the Town being eligible to apply for the FY24 program, and the Town being able to identify and develop one or more eligible and competitive projects with sufficient time remaining prior to the application deadline.

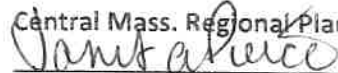
NOW, THEREFORE, CMRPC and the Town agree as follows:

- CMRPC will lead preparation and submission of an FY24 CDF application on behalf of the Town, with cooperation of Town officials, staff and consultants to provide necessary information, documentation and approvals
- At this time, the project(s) under consideration for the application are unknown, but one to two projects are expected, time permitting and following due diligence
- At this time, it is assumed that the Town will participate in a single-town application but a decision on a possible joint application with another community will be made closer to the application date
- CMRPC will prepare and submit the application at no cost to the Town
- Upon award of the grant, administrative and project oversight activities be undertaken by CMRPC on behalf of the Town and will be paid entirely from the grant, per the budget to be approved by the Board of Selectmen following the application's public hearing and by the State upon award
- A formal contract documenting the grant administration and project delivery budget and scope of work will be executed following award of the grant and State approval

IN WITNESS THEREOF, the Central Massachusetts Regional Planning Commission and the Town have executed this Memorandum as of the date above.

Town of Hardwick  


Nicole Parker  
Town Administrator

Central Mass. Regional Planning Commission  


Janet A. Pierce, Executive Director  
Central Mass. Regional Planning Commission